



TO ALL EXHIBITORS,

RE : PERFORMANCE BOND AND ADMINISTRATION FEE FOR PIKOM SOFTWARE & SERVICES SHOWCASE (PS³) 2006, KLCC

PIKOM, the organizer of PIKOM Software & Services Showcase 2006 has appointed **QUBE INTEGRATED MALAYSIA SDN BHD** as the **Official Contractor** for PIKOM Software & Services Showcase (PS³) 2006.

Exhibitor who appoints their booth contractor other than the official contractor to construct their free standing display is required to place a site work deposit or a Performance Bond (refundable) and an Administration Fee (non-refundable) with the Official Contractor, and sign an undertaking guarantee of conduct, proper schedule of production and observance of the Exhibition Rules and Regulations.

Performance Bond (refundable)	Below 36sqm	-	RM 3,000.00
	Between 36sqm to 72sqm	-	RM 5,000.00
	Above 72sqm	-	RM 10,000.00

(The Performance Bond serves as a deposit to cover of any damages done during the setting-up and dismantling.)

Non-official contractor will only be allowed to commence work at the Exhibition hall after the Performance Bond fee is placed. The Performance Bond will be refunded in full of after deduction of any damages within one month after the exhibition.

Administration Fee (non-refundable) RM 10.00 per sqm x Total space occupied (sqm)

(The Administration Fee is a non-refundable charge payable to the Official Contractor for services rendered.)

We will be appointing our own contractor for booth construction. They are:

Company Name : _____ Booth No: _____

Tel : _____ Fax : _____

Authorised By :

Name : _____

Designation :

Signature : _____

Date : _____

<p>Company Stamp</p>
